

Licensing Panel AGENDA

DATE: Tuesday 26 March 2019

TIME: 7.30 pm *

VENUE: Committee Rooms 1 & 2, Harrow Civic Centre,
Station Road, Harrow, HA1 2XY

* THERE WILL BE A BRIEFING FOR MEMBERS AT 7.00 PM IN COMMITTEE ROOMS 1&2

MEMBERSHIP (Quorum 3)

Chair: (To be appointed)

Councillors:

Primesh Patel John Hinkley
Natasha Proctor

Reserve Members:

Note: There are no Reserve Members currently appointed to this Panel.

Contact: Manize Talukdar, Senior Democratic Services Officer
Tel: 020 8424 1323 E-mail: manize.talukdar@harrow.gov.uk

Useful Information

Meeting details:

This meeting is open to the press and public.

Directions to the Civic Centre can be found at:
<http://www.harrow.gov.uk/site/scripts/location.php>.

Filming / recording of meetings

The Council will audio record Public and Councillor Questions. The audio recording will be placed on the Council's website.

Please note that proceedings at this meeting may be photographed, recorded or filmed. If you choose to attend, you will be deemed to have consented to being photographed, recorded and/or filmed.

When present in the meeting room, silent mode should be enabled for all mobile devices.

Meeting access / special requirements.

The Civic Centre is accessible to people with special needs. There are accessible toilets and lifts to meeting rooms. If you have special requirements, please contact the officer listed on the front page of this agenda.

An induction loop system for people with hearing difficulties is available. Please ask at the Security Desk on the Middlesex Floor.

Agenda publication date: Monday 18 March 2019

AGENDA - PART I

1. APPOINTMENT OF CHAIR

To appoint a Chair for the purposes of this meeting.

2. DECLARATIONS OF INTEREST

To receive declarations of disclosable pecuniary or non pecuniary interests, arising from business to be transacted at this meeting, from:

- (a) all Members of the Panel;
- (b) all other Members present.

3. MINUTES

[Note: Licensing Panel minutes are:-

- (1) approved following each meeting by the Members serving on that particular occasion and signed as a correct record by the Chair for that meeting;
- (2) not submitted to the next panel meeting for approval.

Reasons: The Licensing Panel is constituted from a pooled membership. Consequently, a subsequent Panel meeting is likely to comprise a different Chair and Members who took no part in the previous meeting's proceedings. The process referred to at (1) above provides appropriate approval scrutiny].

4. LICENSING PROCEDURES (Pages 5 - 6)

Procedure to be followed at an oral hearing.

5. MCDONALD'S RESTAURANT, SHAFTESBURY PARADE, SHAFTESBURY CIRCLE, SOUTH HARROW, MIDDLESEX, HA2 0AE (Pages 7 - 48)

Report of the Corporate Director, Environment.

6. ANY OTHER URGENT BUSINESS

Which cannot otherwise be dealt with.

AGENDA - PART II - NIL

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Licensing Panel – Licensing Act 2003

Procedure A - Oral Hearing in Public

This document provides a summary of the Panel's usual procedure for the conduct of an oral hearing in public.

*Please note that the **Applicant** is the party who has requested the Hearing*

- i. **Introductions** by the Chair of the Panel:
 - Members
 - Officers and Officers of Responsible Authorities
 - Applicants and Objector(s)
 - the Procedure for the hearing
- ii. **Presentation** of the report (**agenda item 6**) by Officers of the Relevant Authority.
- iii. **Presentation** by the applicant of their statement. Additional material may be submitted with the agreement of the Panel and the other party, subject to advice by the Council's legal advisor at the time.
- iv. **Questioning** of the **applicant** by:
 - the objector(s)
 - the Panel
- v. **Presentation** by the **objector(s)**, or their representative, of their statements. Additional material may be submitted with the agreement of the Panel and the other party, subject to advice by the Council's legal advisor at the time.
- vi. **Questioning** of the **objector(s)** by:
 - the applicant
 - the Panel
- vii. **Concluding statement(s)** by the objector(s).
- viii. **Concluding statement** by the applicant.
- ix. The Panel together with its legal advisor and committee clerk withdraw to consider of the application. Should the Panel wish to clarify any point with any particular party, all sides are recalled for the questions to be asked.
- x. The hearing is reconvened for the Panel to announce their decision. Should the application be refused or conditions be placed on the licence the Panel must give reasons for this action.

NOTES

WITNESSES: *Either side may call witnesses to support their case. Witnesses should have submitted written statements before the hearing which they present and on which they may be questioned. Witnesses introduced at short notice may speak with the agreement of the Panel and the other party, subject to advice by the Council's legal advisor at the time.*

ADJOURNMENT: *The Panel may at any time adjourn to a later date for the further consideration of an application. The date and time should be agreed with all parties as far as possible*

REPORT FOR: LICENSING Panel

Date:	26 March 2019
Subject:	Application for a new premises licence for McDonald's Restaurant, Shaftesbury Parade, Shaftesbury Circle, South Harrow, Middlesex, HA2 0AE
Responsible Officer:	Paul Walker, Corporate Director – Community Directorate
Exempt:	No
Enclosures:	Premises licence application & Plan (appendix 1) Location (GIS) Map (appendix 2) Representations (appendix 3) Summary of proposed times and conditions (appendix 4)

Section 1 – Summary

An application has been received for a new premises licence for McDonald's Restaurant, Shaftesbury Parade, Shaftesbury Circle, South Harrow, Middlesex, HA2 0AE. Representations have been received from 2 other persons who express concerns about the possible undermining of one or more of the licensing objectives should the licence be granted.

Section 2 – Report

- 2.1 K & G Restaurants Limited have applied for a new premises licence (appendix 1) for McDonald's Restaurant, Shaftesbury Parade, Shaftesbury Circle, South Harrow, Middlesex, HA2 0AE. A location map is available in appendix 2.

2.2 Licensable activities

The applicant has applied for the following licensable activities and timings:

	<i>Proposed hours</i>			
	<i>Late night refreshment (LNR)</i>	<i>Hours open to public</i>	<i>Restaurant hours - LNR</i>	<i>Drive thru hours LNR</i>
Mon	23:00 – 00:00	06:00 – 00:00	23:00 – 00:00	23:00 – 00:00
Tue	23:00 – 00:00	06:00 – 00:00	23:00 – 00:00	23:00 – 00:00
Wed	23:00 – 00:00	06:00 – 00:00	23:00 – 00:00	23:00 – 00:00
Thu	23:00 – 00:00	06:00 – 00:00	23:00 – 00:00	23:00 – 00:00
Fri	23:00 – 02:00*	06:00 – 02:00*	23:00 – 00:00	23:00 – 02:00*
Sat	23:00 – 02:00*	06:00 – 02:00*	23:00 – 00:00	23:00 – 02:00*
Sun	23:00 – 00:00	06:00 – 00:00	23:00 – 00:00	23:00 – 00:00

(* indicates that activity carries on the following morning)

Special Extensions:

From the terminal hour on New Year’s Eve until 05:00 on New Year’s Day and on all public Holidays until 02:00.

2.3 Description of premises

A McDonald’s restaurant and drive thru located in Shaftesbury Circle, South Harrow. The premises is a two storey building with the restaurant being on the ground floor. The premises also has its own parking area for customers.

2.4 Officers’ observations

The premises is located in Shaftesbury Circle. The surrounding area is a mix of residential and commercial premises.

2.5 The two representations received from other persons concentrate on the undermining of two of the licensing objectives – the prevention of crime and disorder and the prevention of public nuisance. In summary, the representations raise concern about issues surrounding a possible increase anti-social behaviour, and noise. Although the Police have not made a representation, they have commented “In relation to the premises licence application for this venue, the conditions proposed by the applicant are accepted by us and as such there are no police representations. Mr Simons has indicated that his client would be willing surrender the existing licence if this one is granted.” Harrow Council’s Anti-Social Behaviour unit have also made comments which indicate that they have no concerns with the application and that they have a good working relationship with McDonalds.

2.6 The proposed conditions that would appear on the licence are on Appendix 4.

2.7 Information on public nuisance is available in paragraphs 2.15 – 2.21 of the Statutory Guidance. In particular, paragraph 2.16 states:

“Public nuisance is given a statutory meaning in many pieces of legislation. It is however not narrowly defined in the 2003 Act and retains its broad common law meaning. It may include in appropriate circumstances the reduction of the living and working amenity and environment of other persons living and working in the area of the licensed premises. Public nuisance may also arise as a result of the adverse

effects of artificial light, dust, odour and insects or where its effect is prejudicial to health.

2.8 History of the premises

This premises already benefits from a premises licence which was originally granted in May 2013. This licence is for the provision of late night refreshment on Fridays and Saturdays between the hours of 23:00 and 00:00. There is also a special extension so that late night refreshment can be provided from the terminal hour on new year's eve to 03:00 on new year's day.

2.9 Proposed Designated premises supervisor

There is no designated premises supervisor for this application as it does not seek the retail sale of alcohol

2.10 Details of application

Received: 30 January 2019

Closing date for representations: 27 February 2019

The application has been advertised in accordance with the prescribed regulations

2.11 Representations

Representations have been received from 2 other persons. One person being a member of the public and the other, being a body representing persons living in the vicinity of the premises – a councillor. More information is available in appendix 3 of this report.

2.12 Operating schedule and conditions

Members will be aware that an operating schedule forms part of the licensing process. This document outlines what activities are proposed, the opening hours, and how the activities will be managed particularly in respect of the licensing objectives.

2.13 The Panel's attention is directed towards paragraphs 8.41 – 8.49 of the statutory guidance issued under the Act that sets out matters that ought to be considered by an applicant when drafting their operating schedule.

2.14 The most critical part of the operating schedule are the steps taken by the applicant to promote the licensing objectives. Applicants are always reminded to take careful consideration as to what is entered in this section as whatever is proposed will be transferred into conditions on the licence. The Panel's discretion is engaged in the light of relevant representations to impose conditions that are appropriate to promote the licensing objectives. Conditions should be tailored to the size, type, location, characteristics and activities at the premises, and the Panel should be aware of any indirect costs that may arise from the imposition of conditions.

2.15 Appendix 4 sets out for the Panel's consideration a summary of proposed hours and the conditions transferred from the operating schedule. The wording of the conditions is taken from the licensing authority's pool of model conditions that is publicly accessible on the council's website.

- 2.16 When imposing conditions relating to CCTV the Panel should bear in mind the Information Commissioner's guidance¹ that such conditions should only be imposed where it is justified to do so and in order to meet the licensing objectives.
- 2.17 The Panel has the discretion to add to or modify these conditions in light of the representations where it is appropriate to do so to promote the licensing objectives.
- 2.18 Licensing policy
Paragraph 6.3 of the licensing authority's statement of licensing policy sets out the matters that the Panel may take into account when considering representations (although the Panel is not limited to these matters):
- degree of confidence in the management of the premises
 - location of premises
 - gang-related activity in the area
 - management of waste particularly preventing fly-tipping
 - commitment to reporting all crimes and anti-social behaviour associated with premises
 - crime prevention audit conducted by police/professional security organisation
 - staff training
 - anti-theft provisions (eg time-locked safes, magnetic door locks, regular removal of cash from tills)
 - suitable and sufficient security plan
 - effective wind-down and dispersal policies
 - use of CCTV
 - noise mitigation measures associated with licensable activities, particularly near to residential properties
 - provision of litter bins and litter patrols
 - use of low-impact litter materials
 - noise from people arriving at or leaving from the premises and which is related to licensable activities
 - control of other nuisances relating to licensable activities such as light or odours
 - measures to protect children from being exploited or coming to harm
- 2.19 Legal implications
The Licensing Panel is required to hold a hearing to consider any relevant representations made in relation to the premises licence application unless all parties agree that a hearing is unnecessary. The hearing must be held in accordance with the Licensing Act 2003 (Hearings) Regulations 2005.
- 2.20 The Licensing Panel is required to give appropriate weight to the representations (including supporting information) presented by all the parties, the Guidance issued pursuant to section 182 of the Licensing Act 2003, the Council's statement of licensing policy and the steps that are appropriate to promote the four licensing objectives.
- 2.21 Having considered those relevant matters, the Licensing Panel is required to take such of the following steps (if any) as it considers appropriate for the promotion of the licensing objectives –

The steps are—

- (a) to modify the conditions of the licence;
- (b) to reject the whole or part of the application;

2.22 It should be noted with all options that –

- clear reasons should be given for the decision.
- any additional or modified conditions should be practical and enforceable
- the applicant and any person who made relevant representations would have the right of appeal to a magistrates' court on one of the grounds provided in Schedule 5 to the Licensing Act 2003.

2.23 In addition to determining the application in accordance with the legislation, Members must have regard to the –

- common law rules of natural justice
- provisions of the Human Rights Act 1998
- considerations in section 17 of the Crime and Disorder Act 1998

2.24 By section 6 of the Human Rights Act 1998, the Panel is required to act in a way that is compatible with rights under the European Convention for the Protection of Human Rights. The following provisions of the European convention seem relevant: Article 6 (right to a fair trial) Article 14 (prohibition of discrimination) and Article 1 of the First Protocol (protection of property)

2.25 In relation to section 17 of the Crime and Disorder Act 1998, this states:

'Without prejudice to any other obligation imposed on it, it shall be the duty of each authority to which this section applies to exercise its various functions with due regard to the likely effect of the exercise of those functions on, and the need to do all that it reasonably can to prevent, crime and disorder in its area.'

Financial Implications

2.26 There are no financial implications.

Appeals

2.27 If any party is aggrieved with the decision of the licensing panel on one of the grounds set out in Schedule 5 to the Licensing Act 2003, they can appeal to a magistrates' court within 21 days from notification of the decision.

Section 3 - Statutory Officer Clearance

Name: Jessie Man	<input checked="" type="checkbox"/>	on behalf of the* Chief Financial Officer
Date: 14 March 2019		
Name: Andrew Lucas	<input checked="" type="checkbox"/>	on behalf of the* Monitoring Officer
Date: 13 March 2019		

Section 4 - Contact Details and Background Papers

Contact: Richard Le-Brun, Head of Community and Public Protection, Ext. 6267

Background Papers: Application form, Statutory Guidance.

Appendix 1 - Plans



CT Architects LLP
Sandford House
Cathedral Lane
Guspy Hill
G1P 1LG

- All drawings to be read in conjunction with all other drawings
- All works to be undertaken in accordance with the building regulations and the latest British standards
- All proprietary materials and products are to be used strictly in accordance with the manufacturers' recommendations
- All dimensions to be checked on site prior to construction and any discrepancies reported to the McDonald's PM
- These drawings have been developed in accordance with existing building surveys provided by McDonald's. Any discrepancies should be reported to the McDonald's PM
- These drawings to be read in conjunction with all other McDonald's design standards and specifications
- These drawings describe the architectural design of the restaurant seating area, customer toilets and crew room only. They do not include details of works to any other back of house or kitchen areas unless specifically noted.
- All drawings are for architectural purposes only. All mechanical and electrical works (emergency lighting, speakers, fire detection & alarm, supply and extract grilles, water and power supplies etc.) should be designed and co-ordinated by the contractor/specialists M&E designer.
- Refer to McDonald's standards refurbished specification regarding hot water supply to wash hand basins. Replacements of existing units may require the installation of a new hot water supply (some existing units have electrical hot water heaters)
- Note: these drawings do not include statutory signage. All statutory signage is to be supplied and installed by Recognition Express.
- Refer to McDonald's standard specifications for further information regarding DDA (disabled access, hearing loops)
- External drainage: the contractor's attention is drawn to existing drainage on site. The contractor should co-ordinate existing drainage runs and manholes with signage bases etc. and report any clashes to the McDonald's PM.
- All public facing doors must be installed with a finger guard
- All dimensions to be checked on site prior to commencement on site. Any discrepancies to be reported to McDonald's PM
- All pedestals to be fixed to floor.
- All ironmongery to be satin stainless steel

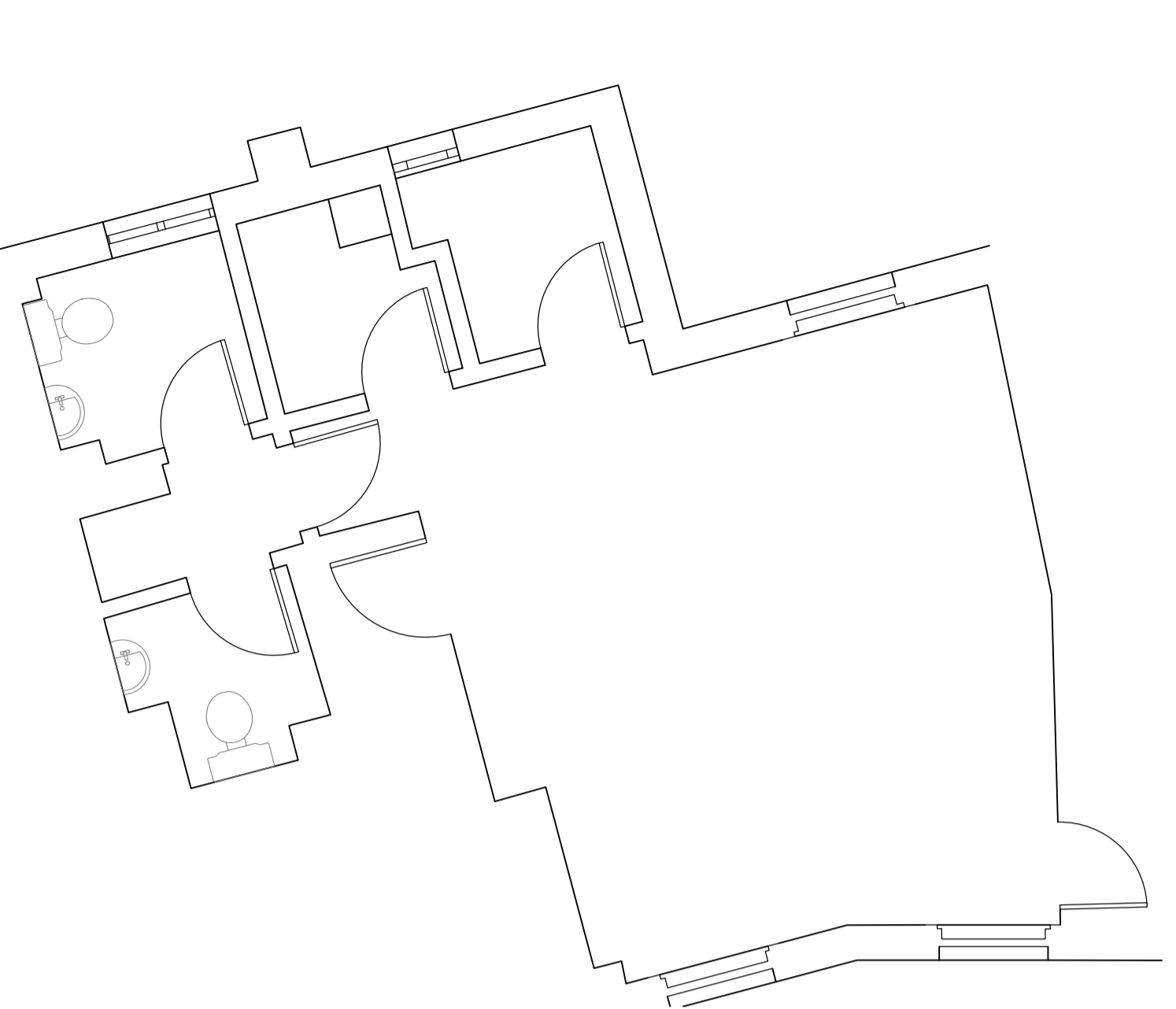
Notes:
Should the contractor be responsible for the detailed design of extensions, the designs and specifications prepared for tender form part of the employer's requirements documents describing the scope of works required. The design team has prepared this information without the contractor's input. The contractor should therefore note that these are not final designs suitable for construction purposes.

The contractor is responsible for the detailed design and co-ordination of the entire scheme including substructure, superstructure, interior fit out and external works.

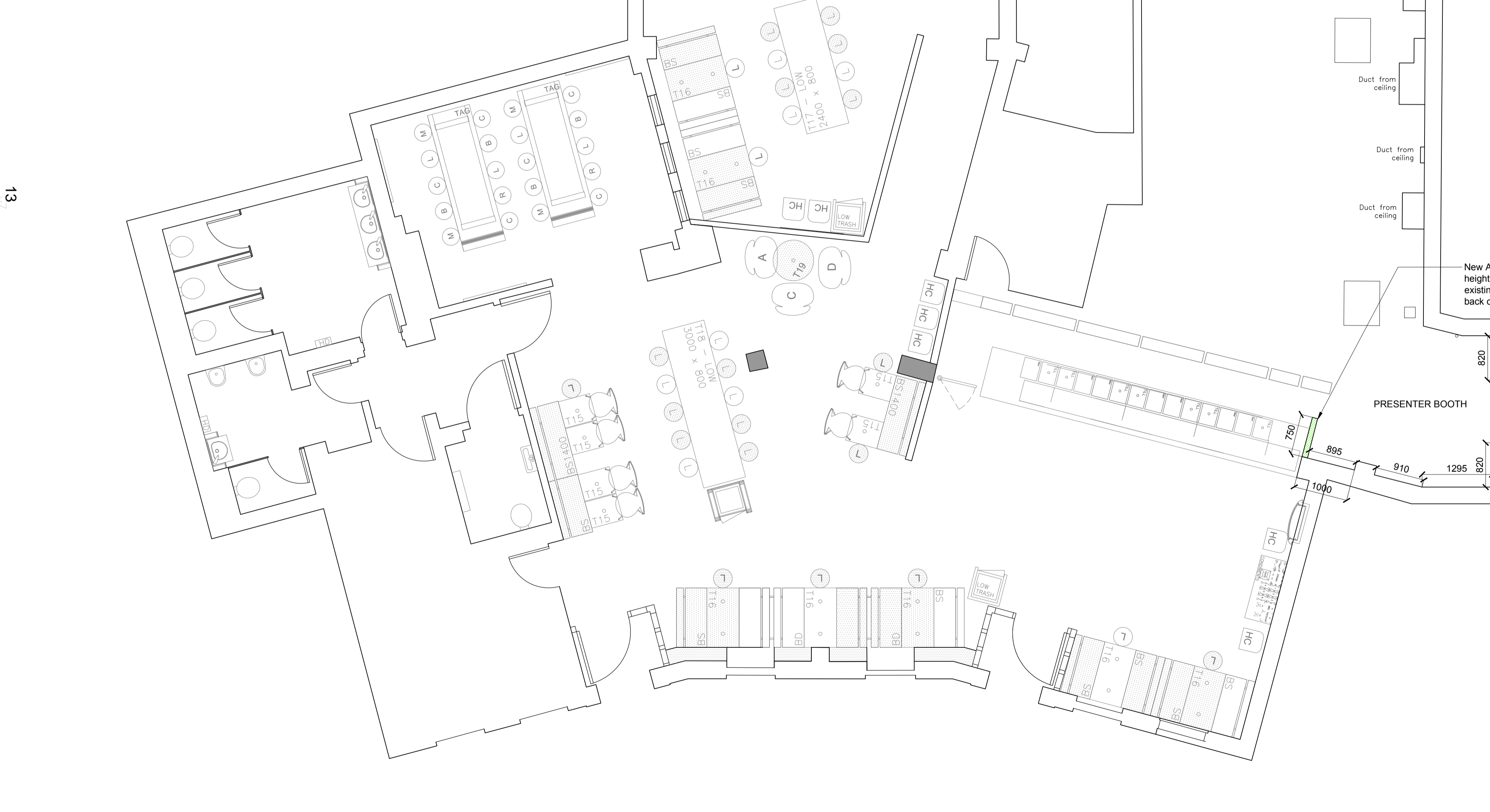
Should the contractor wish to vary the specification of products and/or components etc. From those indicated by the design team, specific approval must be obtained from the McDonald's PM.

- Notes for Store Extensions:**
- Drawings for store extensions are for architectural purposes only. Refer to structural engineer for the design of foundations, floor slab, dpm, steel frame.
 - M&E design of extensions by others
 - Mechanical designer to advise on the extension of the existing rainwater disposal system (extension of gutters, additional down pipes etc.)
 - New restaurant shop fronts to be in accordance with the building regulations and to McDonald's standard shop front cladding profile
 - Brick slips - note-brick slips are subject to availability. Early procurement required, otherwise seek alternative bricks to be approved by McDonald's PM
 - Submit samples/details of the following to the McDonald's PM for approval shop front cladding, roof cladding, brickslips/wall cladding & render.

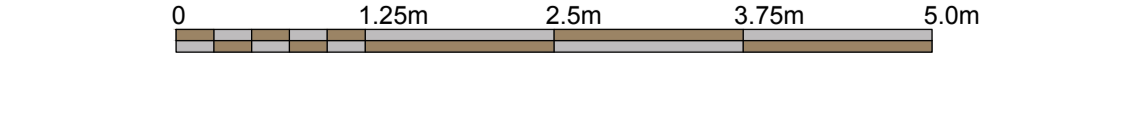
Crew room Arrangement Plan
Scale 1:50



Dining Room General Arrangement Plan
Scale 1:50



Dining Room General Arrangement Plan
Scale 1:50



CASH BOOTH

Duct from ceiling

Duct from ceiling

Duct from ceiling

Duct from ceiling

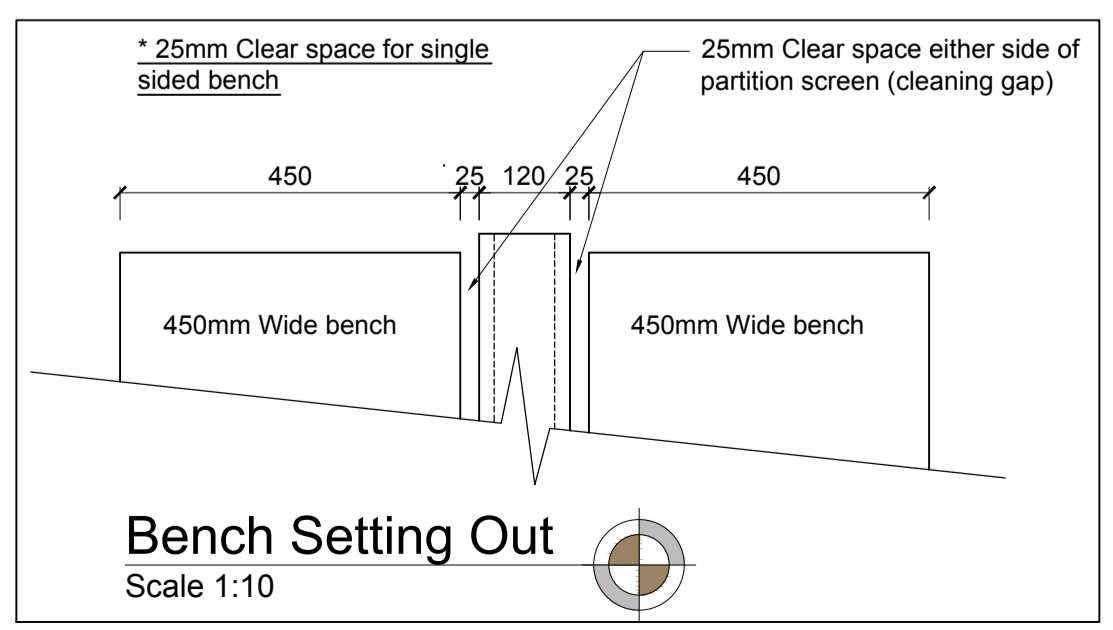
Duct from ceiling

Duct from ceiling

New Acoustic partition wall to ceiling height. Timber laminate to match existing wall. Partition to be flush with back of counter

PRESENTER BOOTH

Colour referencing (McD's European standard)	
	Relocated item(s)
	Item(s) retained in existing location
	New construction
	New item(s)
	Optional/future item(s)



REV	DATE	DRAWING REVISIONS	BY	CHECKED
B	12-09-13	Acoustic new wall revised	ZE	IPF
A	28-06-13	FIRST ISSUE	ZE	IPF

This drawing has been reviewed and signed off by McDonald's Restaurants. List any errors, changes or discrepancies should be reported to the McDonald's project manager and designers prior to commencing work on site.
Name (PM): _____ Date: _____
Signature: _____

GENERAL NOTES:
All works are to be undertaken in accordance with the Building Regulations and the latest British Standards.
All proprietary materials and products are to be used strictly in accordance with the manufacturers' recommendations.
All dimensions to be checked on site prior to construction.

PROPOSED DEVELOPMENT AT
Shaftesbury Circle
South Harrow HR2 0AG
STORE NO: 1005

ON BEHALF OF
McDonald's Restaurants Ltd
DRAWING TITLE:
General Arrangement Plan

DRAWN BY	CHECKED BY	DRAWING NO.	REV NO.
ZE	IPF	0912-1005-50	B
SCALE	DATE		
1:50@A1	20-06-13		



CT Architects LLP
Sandford House
Cathedral Lane
Guspy Hill
G1P 1LG

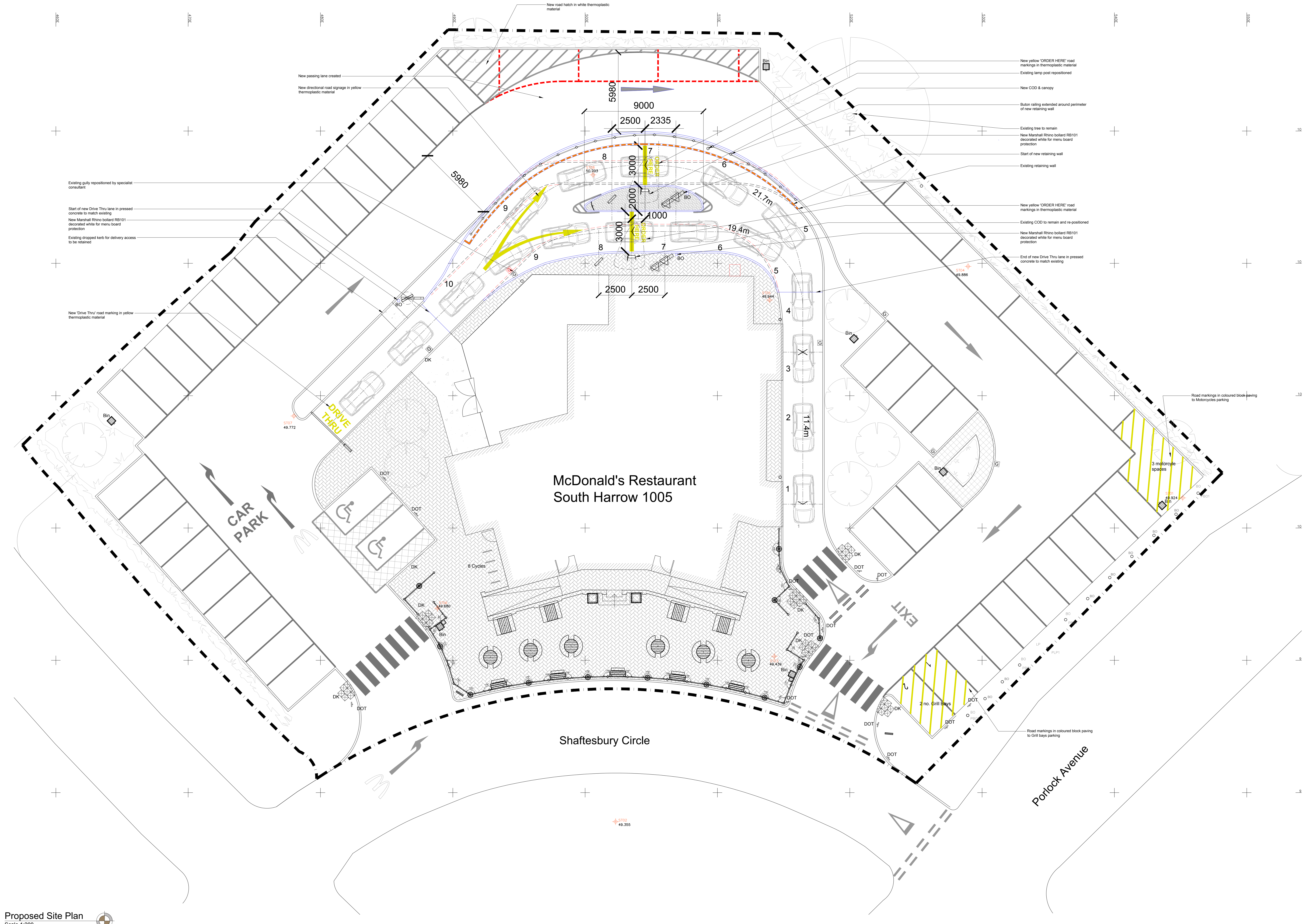
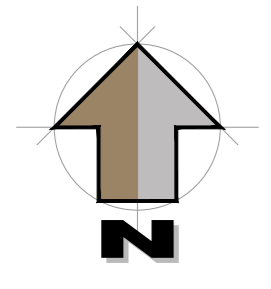


Note:
 All drawings to be read in conjunction with all other drawings as noted on issue sheet.
 Extent of Site Boundary indicated thus: [Symbol]
 Signage: All proposed signs noted on drawing including illuminated and method of illumination. Refer to drawing 11 for setting out positions.
 See diag 15 for Signage Details
 See diag 10 for Patio Details
 See diag 12 for Ducts & Services Details

Schedule of Areas	
Existing Site Area	0.3303 ha
Existing Building (GFA / m ²) (Excluding Corral, Freezer/Chiller)	406m ²
Proposed Site Area	0.3303 ha
Proposed Building (GFA / m ²) (Excluding Corral, Freezer/Chiller)	406m ²
Proposed Building (GFA / m ²)	102m ²

Schedule of Parking	
Existing Grill Bays	2 Bays
Existing Accessible Bays	2 Bays
Existing General Bays	46 Bays
Existing Total Bays	50 Bays
Proposed Grill Bays	2 Bays
Proposed Accessible Bays	2 Bays
Proposed General Bays	43 Bays
Proposed Total Bays	47 Bays

KEY - Proposed External	
[Green Box]	Existing Relocated
[Blue Box]	New Surface As Indicated
[Light Blue Box]	New Concrete Surface
[Hatched Box]	New Paving
[Dark Blue Box]	New Extension
[Blue Line]	New Fence



McDonald's Restaurant
 South Harrow 1005

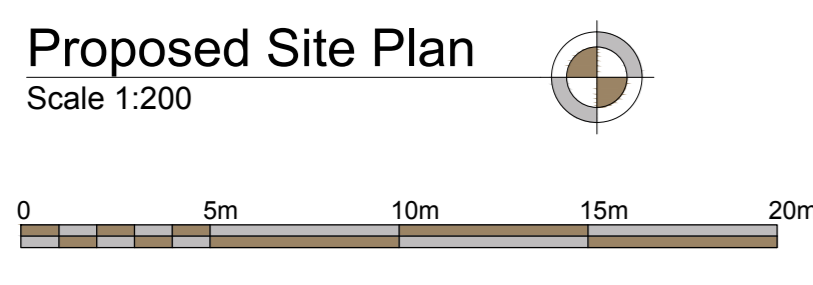
Shaftesbury Circle

Portlock Avenue

CAR PARK

DRIVE THRU

EXIT



ERDDS
 SALOON

Rev	Date	Description	By	Check
0	12.05.15	Issue for planning	JE	JE
1	12.05.15	Issue for planning	JE	JE
2	12.05.15	Issue for planning	JE	JE
3	12.05.15	Issue for planning	JE	JE

GENERAL NOTES:
 All works are to be undertaken in accordance with the Building Regulations and the other codes mentioned.
 All proposed materials and products are to be used exactly as specified with the manufacturer's recommendations.
 All dimensions to be checked on site prior to construction.

McDonald's Restaurant Ltd
 Shaftesbury Circle
 South Harrow HR2 9AG
 1005

CF Architects LLP
 0912-1005-300



Harrow
Application for a premises licence
Licensing Act 2003

For help contact
licensing@harrow.gov.uk
 Telephone: 020 8901 2600

* required information

Section 1 of 21

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference This is the unique reference for this application generated by the system.

Your reference You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant? Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Yes No

Applicant Details

* First name

* Family name

* E-mail

Main telephone number Include country code.

Other telephone number

Indicate here if the applicant would prefer not to be contacted by telephone

Is the applicant:

- Applying as a business or organisation, including as a sole trader
 - Applying as an individual
- A sole trader is a business owned by one person without any special legal structure. Applying as an individual means the applicant is applying so the applicant can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is the applicant's business registered in the UK with Companies House? Yes No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name If the applicant's business is registered, use its registered name.

VAT number Put "none" if the applicant is not registered for VAT.

Legal status

Continued from previous page...

Applicant's position in the business

Home country

The country where the applicant's headquarters are.

Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Agent Details

* First name

* Family name

* E-mail

Main telephone number

Include country code.

Other telephone number

Indicate here if you would prefer not to be contacted by telephone

Are you:

- An agent that is a business or organisation, including a sole trader
- A private individual acting as an agent

A sole trader is a business owned by one person without any special legal structure.

Agent Business

Is your business registered in the UK with Companies House? Yes No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

If your business is registered, use its registered name.

VAT number

Put "none" if you are not registered for VAT.

Legal status

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Agent Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Section 2 of 21

PREMISES DETAILS

I/we, as named in section 1, apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in section 2 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003.

Premises Address

Are you able to provide a postal address, OS map reference or description of the premises?

- Address OS map reference Description

Postal Address Of Premises

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Further Details

Telephone number

Non-domestic rateable value of premises (£)

Section 3 of 21

APPLICATION DETAILS

In what capacity are you applying for the premises licence?

- An individual or individuals
- A limited company / limited liability partnership
- A partnership (other than limited liability)
- An unincorporated association
- Other (for example a statutory corporation)
- A recognised club
- A charity
- The proprietor of an educational establishment
- A health service body
- A person who is registered under part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital in Wales
- A person who is registered under Chapter 2 of Part 1 of the Health and Social Care Act 2008 in respect of the carrying on of a regulated activity (within the meaning of that Part) in an independent hospital in England
- The chief officer of police of a police force in England and Wales

Confirm The Following

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities
- I am making the application pursuant to a statutory function
- I am making the application pursuant to a function discharged by virtue of Her Majesty's prerogative

Section 4 of 21

NON INDIVIDUAL APPLICANTS

Provide name and registered address of applicant in full. Where appropriate give any registered number. In the case of a partnership or other joint venture (other than a body corporate), give the name and address of each party concerned.

Non Individual Applicant's Name

Name

Details

Registered number (where applicable)

Description of applicant (for example partnership, company, unincorporated association etc)

Continued from previous page...

Private Limited Company trading as Mc Donalds Restaurants

Address

Building number or name	<input type="text" value="The Accounting Centre, First Floor, 736"/>
Street	<input type="text" value="High Road"/>
District	<input type="text"/>
City or town	<input type="text" value="London"/>
County or administrative area	<input type="text"/>
Postcode	<input type="text" value="N12 9QD"/>
Country	<input type="text" value="United Kingdom"/>

Contact Details

E-mail	<input type="text"/>
Telephone number	<input type="text"/>
Other telephone number	<input type="text"/>
* Date of birth	<input type="text" value=""/> / <input type="text" value=""/> / <input type="text" value=""/> dd mm yyyy
* Nationality	<input type="text"/> Documents that demonstrate entitlement to work in the UK

Section 5 of 21

OPERATING SCHEDULE

When do you want the premises licence to start?	<input type="text" value="28"/> / <input type="text" value="02"/> / <input type="text" value="2019"/> dd mm yyyy
---	---

If you wish the licence to be valid only for a limited period, when do you want it to end	<input type="text"/> / <input type="text"/> / <input type="text"/> dd mm yyyy
---	--

Provide a general description of the premises

For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.

A McDonald's Restaurant and drive thru located in Shaftesbury Circle, South Harrow. The premise comprise of a two storey 1930s circa former Public House building with the restaurant and drive thru facilities occupying the ground floor as set out in the relevant General Arrangement Plans 0912-1005-50 Revision B for the restaurant and 0912-1005-300 Revision D for the drive thru facility submitted with this application.

Continued from previous page...

The Restaurant

The restaurant part of the premise is located on the ground floor and has approximately 80 table covers with a takeaway facility. Orders of food are completed by electronic self service terminals and the traditional staffed counter service.

The Drive Thru

The drive thru facility consists of a two lane side by side as shown on the general arrangement plan.

The premise already benefits from an existing premises licence LN/000006641/2017/3 which permits the provision of late night refreshment from the restaurant and drive thru from 23:00 until 00:00 on Fridays and Saturdays.

This is a new application for a premises licence for the sale of Late Night Refreshment from the Mc Donalds menu. If granted but subject to conditions and timings then the applicant shall consider the surrender of the existing premises licence.

For the restaurant facility the following timings and days are proposed:

-Sundays to Saturdays inclusive from 23:00 until 00:00 the following day

For the drive thru facility the following timings and days are proposed:

-Sundays to Thursdays from 23:00 until 00:00 the following day

-Friday, Saturday 23:00 - 02:00 the following mornings

The application proposes one seasonal variation. Late night refreshment to be permitted from the end of licensable activity up until 05:00 on the morning of New Years Day.

Planning: A short note to clarify that planning permission has been granted (on a temporary basis) by Harrow Councils planning authority for the drive thru facility to open for the extended hours proposed in this application.

The applicant via his agent and in conjunction with the Secretary of States Revised Guidance April 2018 issued under section 182 of the Licensing Act 2003 have developed a risk assessment in conjunction with the relevant Harrow Council Statement of Licensing Policy to help identify, minimize and where possible mitigate risks associated with crime and disorder, public nuisance and public safety. The applicant has also in line with the Home Office Guidance at section 8.38 sought pre application views and the advice and guidance of the Metropolitan Police Service (Harrow) as a responsible authority in order to assess advice on local issues relevant to the licensing objectives concerned with crime and disorder and public nuisance.

The findings of the risk assessment and pre application enquiry with the named responsible authorities have been applied to formulate a set of specific and pertinent licensing conditions as part of the proposed operating schedule as set out in section 18 of this application in order to promote the 4 licensing objectives.

If 5,000 or more people are expected to attend the premises at any one time, state the number expected to attend

Section 6 of 21

PROVISION OF PLAYS

[See guidance on regulated entertainment](#)

Will you be providing plays?

Yes No

Section 7 of 21

PROVISION OF FILMS

[See guidance on regulated entertainment](#)

Continued from previous page...

Will you be providing films?

- Yes No

Section 8 of 21

PROVISION OF INDOOR SPORTING EVENTS

[See guidance on regulated entertainment](#)

Will you be providing indoor sporting events?

- Yes No

Section 9 of 21

PROVISION OF BOXING OR WRESTLING ENTERTAINMENTS

[See guidance on regulated entertainment](#)

Will you be providing boxing or wrestling entertainments?

- Yes No

Section 10 of 21

PROVISION OF LIVE MUSIC

[See guidance on regulated entertainment](#)

Will you be providing live music?

- Yes No

Section 11 of 21

PROVISION OF RECORDED MUSIC

[See guidance on regulated entertainment](#)

Will you be providing recorded music?

- Yes No

Section 12 of 21

PROVISION OF PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing performances of dance?

- Yes No

Section 13 of 21

PROVISION OF ANYTHING OF A SIMILAR DESCRIPTION TO LIVE MUSIC, RECORDED MUSIC OR PERFORMANCES OF DANCE

[See guidance on regulated entertainment](#)

Will you be providing anything similar to live music, recorded music or performances of dance?

- Yes No

Section 14 of 21

LATE NIGHT REFRESHMENT

Will you be providing late night refreshment?

- Yes No

Continued from previous page...

Standard Days And Timings

MONDAY

Start 23:00

End 00:00

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start 23:00

End 00:00

Start

End

WEDNESDAY

Start 23:00

End 00:00

Start

End

THURSDAY

Start 23:00

End 00:00

Start

End

FRIDAY

Start 23:00

End 02:00

Start

End

SATURDAY

Start 23:00

End 02:00

Start

End

SUNDAY

Start 23:00

End 00:00

Start

End

Will the provision of late night refreshment take place indoors or outdoors or both?

- Indoors Outdoors Both

Where taking place in a building or other structure tick as appropriate. Indoors may include a tent.

State type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.

Late night refreshment hot food and beverages from the Mc Donalds menu to be available from the drive thru and restaurant facilities.

State any seasonal variations

Continued from previous page...

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non-standard timings. Where the premises will be used for the supply of late night refreshments at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

From the terminal Hour on New Years eve until 05:00 on New Years Day. On all public Holidays until 02:00.

Section 15 of 21

SUPPLY OF ALCOHOL

Will you be selling or supplying alcohol?

- Yes No

PROPOSED DESIGNATED PREMISES SUPERVISOR CONSENT

How will the consent form of the proposed designated premises supervisor be supplied to the authority?

- Electronically, by the proposed designated premises supervisor
 As an attachment to this application

Reference number for consent form (if known)

If the consent form is already submitted, ask the proposed designated premises supervisor for its 'system reference' or 'your reference'.

Section 16 of 21

ADULT ENTERTAINMENT

Highlight any adult entertainment or services, activities, or other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children

Give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups etc gambling machines etc.

None will be provided.

Section 17 of 21

HOURS PREMISES ARE OPEN TO THE PUBLIC

Standard Days And Timings

Continued from previous page...

MONDAY

Start

End

Start

End

Give timings in 24 hour clock.
(e.g., 16:00) and only give details for the days
of the week when you intend the premises
to be used for the activity.

TUESDAY

Start

End

Start

End

WEDNESDAY

Start

End

Start

End

THURSDAY

Start

End

Start

End

FRIDAY

Start

End

Start

End

SATURDAY

Start

End

Start

End

SUNDAY

Start

End

Start

End

State any seasonal variations

For example (but not exclusively) where the activity will occur on additional days during the summer months.

Non standard timings. Where you intend to use the premises to be open to the members and guests at different times from those listed in the column on the left, list below

For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.

The opening times of the restaurant shall be between 23.00 until 00:00 on Sundays to Thursdays.
The opening times of the drive thru facility shall between 23.00 up until 00:00 on Sundays to Thursdays and 02:00 on Friday and Saturday the following mornings and from end of Hours New Years eve until 05:00 New Years Day and on all public holidays until 02:00.

Continued from previous page...

Section 18 of 21

LICENSING OBJECTIVES

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e)

List here steps you will take to promote all four licensing objectives together.

CCTV

Car park access to be restricted

Customer signage

Fully trained manager at the premises

b) The prevention of crime and disorder

• The venue will have a digital recording colour CCTV comprising of a multi camera system that shall include:

a) The head unit (recorder) for storing the images will store such data on a hard drive or a similar quality medium

b) If the head unit (recorder) is kept on the premises it must be located in a secure cabinet or other secure area out of the sight and reach of the public.

c) A CD, DVD burner or USB type device will also form part of the system to facilitate making copies of the footage

d) The quality of the images must be of a sufficiently high standard to allow identification of the subject matter

e) Images must be retained for a minimum period of 31 days before overwriting

f) The images will be made available in reasonable time on demand by the Police and authorised officers of the London Borough of Harrow subject to a properly made out data request and in line with the provisions of the data protection act 2018.

g) At all times when the premises are open there shall be at least one person who is capable of operating the CCTV system if required to do so by the Police or authorised officers of the London Borough of Harrow.

h) The system will be fully maintained at all times to ensure correct operation throughout the restaurant and drive thru

• Signage shall be displayed throughout the restaurant and drive thru facility warning that cctv is in operation for the detection and prevention of crime and disorder.

• The car park shall be closed off to patrons from 23:00 by way of a barrier to prevent vehicles from loitering apart from the 2 designated grill bays.

• There shall be a fully trained manager deployed at the premises between 23:00 and the terminal hour.

c) Public safety

• The car park shall be closed off to patrons from 23:00 by way of a barrier to prevent vehicles from loitering excluding the 2 designated grill bays.

• There shall be a fully trained manager deployed at the premises between 23:00 and the terminal hour.

d) The prevention of public nuisance

Continued from previous page...

- Signage shall be displayed throughout the drive thru requesting customers to respect local residents (i) not to use their horns, (ii) play loud music, (iii) and to leave the premises quietly.
- The placing of waste including bottles into receptacles outside the premises shall only take place between the hours of 07:00 and 23:00 to minimise disturbance to nearby properties.

e) The protection of children from harm

No conditions are offered under this licensing objective as none were raised in the applicants risk assessment for late night refreshment however the applicant would consider conditions if they are required by the responsible authorities or interested parties subject to those conditions being relevant and proportionate to this application.

Section 19 of 21

NOTES ON DEMONSTRATING ENTITLEMENT TO WORK IN THE UK

Continued from previous page...

Entitlement to work/immigration status for individual applicants and applications from partnerships which are not limited liability partnerships:

A licence may not be held by an individual or an individual in a partnership who is resident in the UK who:

- does not have the right to live and work in the UK; or
- is subject to a condition preventing him or her from doing work relating to the carrying on of a licensable activity.

Any premises licence issued in respect of an application made on or after 6 April 2017 will become invalid if the holder ceases to be entitled to work in the UK.

Applicants must demonstrate that they have an entitlement to work in the UK and are not subject to a condition preventing them from doing work relating to the carrying on of a licensable activity. They do this by providing with this application copies or scanned copies of the following documents (which do not need to be certified).

Documents which demonstrate entitlement to work in the UK

- An expired or current passport showing the holder, or a person named in the passport as the child of the holder, is a British citizen or a citizen of the UK and Colonies having the right of abode in the UK [please see note below about which sections of the passport to copy].
- An expired or current passport or national identity card showing the holder, or a person named in the passport as the child of the holder, is a national of a European Economic Area country or Switzerland.
- A Registration Certificate or document certifying permanent residence issued by the Home Office to a national of a European Economic Area country or Switzerland.
- A Permanent Residence Card issued by the Home Office to the family member of a national of a European Economic Area country or Switzerland.
- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder indicating that the person named is allowed to stay indefinitely in the UK, or has no time limit on their stay in the UK.
- A **current** passport endorsed to show that the holder is exempt from immigration control, is allowed to stay indefinitely in the UK, has the right of abode in the UK, or has no time limit on their stay in the UK.
- A **current** Immigration Status Document issued by the Home Office to the holder with an endorsement indicating that the named person is allowed to stay indefinitely in the UK or has no time limit on their stay in the UK, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **full** birth or adoption certificate issued in the UK which includes the name(s) of at least one of the holder's parents or adoptive parents, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A birth or adoption certificate issued in the Channel Islands, the Isle of Man or Ireland **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A certificate of registration or naturalisation as a British citizen, **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A **current** passport endorsed to show that the holder is allowed to stay in the UK and is currently allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity.

Continued from previous page...

- A **current** Biometric Immigration Document (Biometric Residence Permit) issued by the Home Office to the holder which indicates that the named person can currently stay in the UK and is allowed to work relation to the carrying on of a licensable activity.
- A **current** Residence Card issued by the Home Office to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights or residence.
- A **current** Immigration Status Document containing a photograph issued by the Home Office to the holder with an endorsement indicating that the named person may stay in the UK, and is allowed to work and is not subject to a condition preventing the holder from doing work relating to the carrying on of a licensable activity **when produced in combination with** an official document giving the person's permanent National Insurance number and their name issued by a Government agency or a previous employer.
- A Certificate of Application, **less than 6 months old**, issued by the Home Office under regulation 17(3) or 18A (2) of the Immigration (European Economic Area) Regulations 2006, to a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence.
- Reasonable evidence that the person has an outstanding application to vary their permission to be in the UK with the Home Office such as the Home Office acknowledgement letter or proof of postage evidence, or reasonable evidence that the person has an appeal or administrative review pending on an immigration decision, such as an appeal or administrative review reference number.
- Reasonable evidence that a person who is not a national of a European Economic Area state or Switzerland but who is a family member of such a national or who has derivative rights of residence in exercising treaty rights in the UK including:-
 - evidence of the applicant's own identity – such as a passport,
 - evidence of their relationship with the European Economic Area family member – e.g. a marriage certificate, civil partnership certificate or birth certificate, and
 - evidence that the European Economic Area national has a right of permanent residence in the UK or is one of the following if they have been in the UK for more than 3 months:
 - (i) working e.g. employment contract, wage slips, letter from the employer,
 - (ii) self-employed e.g. contracts, invoices, or audited accounts with a bank,
 - (iii) studying e.g. letter from the school, college or university and evidence of sufficient funds; or
 - (iv) self-sufficient e.g. bank statements.

Family members of European Economic Area nationals who are studying or financially independent must also provide evidence that the European Economic Area national and any family members hold comprehensive sickness insurance in the UK. This can include a private medical insurance policy, an EHIC card or an S1, S2 or S3 form.

Original documents must not be sent to licensing authorities. If the document copied is a passport, a copy of the following pages should be provided:-

- (i) any page containing the holder's personal details including nationality;
- (ii) any page containing the holder's photograph;
- (iii) any page containing the holder's signature;
- (iv) any page containing the date of expiry; and
- (v) any page containing information indicating the holder has permission to enter or remain in the UK and is permitted to work.

If the document is not a passport, a copy of the whole document should be provided.

Your right to work will be checked as part of your licensing application and this could involve us checking your immigration status with the Home Office. We may otherwise share information with the Home Office. Your licence application will not be determined until you have complied with this guidance.

Section 20 of 21

NOTES ON REGULATED ENTERTAINMENT

Continued from previous page...

In terms of specific **regulated entertainments** please note that:

- Plays: no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 500.
- Films: no licence is required for 'not-for-profit' film exhibition held in community premises between 08:00 and 23:00 on any day provided that the audience does not exceed 500 and the organiser (a) gets consent to the screening from a person who is responsible for the premises; and (b) ensures that each such screening abides by age classification ratings.
- Indoor sporting events: no licence is required for performances between 08:00 and 23:00 on any day, provided that the audience does not exceed 1000.
- Boxing or Wrestling Entertainment: no licence is required for a contest, exhibition or display of Greco-Roman wrestling, or freestyle wrestling between 08:00 and 23:00 on any day, provided that the audience does not exceed 1000. Combined fighting sports – defined as a contest, exhibition or display which combines boxing or wrestling with one or more martial arts – are licensable as a boxing or wrestling entertainment rather than an indoor sporting event.
- Live music: no licence permission is required for:
 - o a performance of unamplified live music between 08:00 and 23:00 on any day, on any premises.
 - o a performance of amplified live music between 08:00 and 23:00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08:00 and 23:00 on any day, in a workplace that is not licensed to sell alcohol on those premises, provided that the audience does not exceed 500.
 - o a performance of amplified live music between 08:00 and 23:00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o a performance of amplified live music between 08:00 and 23:00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school or (iii) the health care provider for the hospital.
- Recorded Music: no licence permission is required for:
 - o any playing of recorded music between 08:00 and 23:00 on any day on premises authorised to sell alcohol for consumption on those premises, provided that the audience does not exceed 500.
 - o any playing of recorded music between 08:00 and 23:00 on any day, in a church hall, village hall, community hall, or other similar community premises, that is not licensed by a premises licence to sell alcohol, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance from a person who is responsible for the premises.
 - o any playing of recorded music between 08:00 and 23:00 on any day, at the non-residential premises of (i) a local authority, or (ii) a school, or (iii) a hospital, provided that (a) the audience does not exceed 500, and (b) the organiser gets consent for the performance on the relevant premises from: (i) the local authority concerned, or (ii) the school proprietor or (iii) the health care provider for the hospital.

Continued from previous page...

- Dance: no licence is required for performances between 08.00 and 23.00 on any day, provided that the audience does not exceed 500. However, a performance which amounts to adult entertainment remains licensable.
- Cross activity exemptions: no licence is required between 08.00 and 23.00 on any day, with no limit on audience size for:
 - o any entertainment taking place on the premises of the local authority where the entertainment is provided by or on behalf of the local authority;
 - o any entertainment taking place on the hospital premises of the health care provider where the entertainment is provided by or on behalf of the health care provider;
 - o any entertainment taking place on the premises of the school where the entertainment is provided by or on behalf of the school proprietor; and
 - o any entertainment (excluding films and a boxing or wrestling entertainment) taking place at a travelling circus, provided that (a) it takes place within a moveable structure that accommodates the audience, and (b) that the travelling circus has not been located on the same site for more than 28 consecutive days.

Section 21 of 21

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

Premises Licence Fees are determined by the non-domestic rateable value of the premises.

To find out a premises non domestic rateable value go to the Valuation Office Agency site at http://www.voa.gov.uk/business_rates/index.htm

Band A - No RV to £4300 £100.00

Band B - £4301 to £33000 £190.00

Band C - £33001 to £8700 £315.00

Band D - £87001 to £12500 £450.00*

Band E - £125001 and over £635.00*

*If the premises rateable value is in Bands D or E and the premises is primarily used for the consumption of alcohol on the premises then your are required to pay a higher fee

Band D - £87001 to £12500 £900.00

Band E - £125001 and over £1,905.00

There is an exemption from the payment of fees in relation to the provision of regulated entertainment at church halls, chapel halls or premises of a similar nature, village halls, parish or community halls, or other premises of a similar nature. The costs associated with these licences will be met by central Government. If, however, the licence also authorises the use of the premises for the supply of alcohol or the provision of late night refreshment, a fee will be required.

Schools and sixth form colleges are exempt from the fees associated with the authorisation of regulated entertainment where the entertainment is provided by and at the school or college and for the purposes of the school or college.

If you operate a large event you are subject to ADDITIONAL fees based upon the number in attendance at any one time

Capacity 5000-9999 £1,000.00

Capacity 10000 -14999 £2,000.00

Capacity 15000-19999 £4,000.00

Capacity 20000-29999 £8,000.00

Capacity 30000-39000 £16,000.00

Capacity 40000-49999 £24,000.00

Capacity 50000-59999 £32,000.00

Capacity 60000-69999 £40,000.00

Capacity 70000-79999 £48,000.00

Capacity 80000-89999 £56,000.00

Capacity 90000 and over £64,000.00

* Fee amount (£)

450.00

DECLARATION

Continued from previous page...

* I/we understand it is an offence, liable on conviction to a fine up to level 5 on the standard scale, under section 158 of the Licensing Act 2003, to make a false statement in or in connection with this application.

[Applicable to individual applicants only, including those in a partnership which is not a limited liability partnership] I understand I am not entitled to be issued with a licence if I do not have the entitlement to live and work in the UK (or if I am subject to a condition preventing me from doing work relating to the carrying on of a licensable activity) and that my licence will become invalid if I cease to be entitled to live and work in the UK (please read guidance note)

The DPS named in this application form is entitled to work in the UK (and is not subject to conditions preventing him or her from doing work relating to a licensable activity) and I have seen a copy of his or her proof of entitlement to work, if appropriate (please see guidance notes)

Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

* Date / /
dd mm yyyy

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/premises-licence/harrow/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

IT IS AN OFFENCE LIABLE TO SUMMARY CONVICTION TO A FINE OF ANY AMOUNT UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

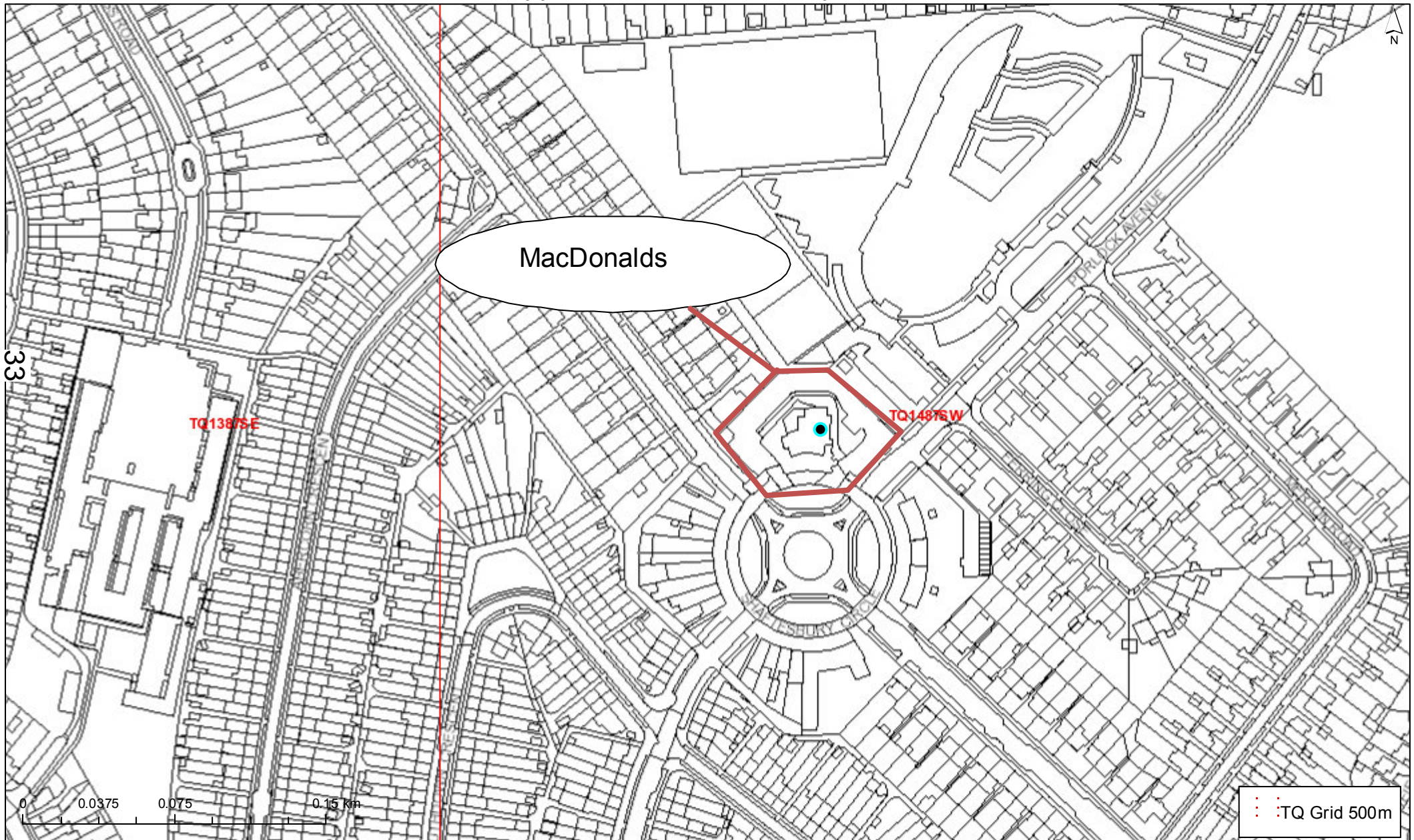
IT IS AN OFFENCE UNDER SECTION 24B OF THE IMMIGRATION ACT 1971 FOR A PERSON TO WORK WHEN THEY KNOW, OR HAVE REASONABLE CAUSE TO BELIEVE, THAT THEY ARE DISQUALIFIED FROM DOING SO BY REASON OF THEIR IMMIGRATION STATUS. THOSE WHO EMPLOY AN ADULT WITHOUT LEAVE OR WHO IS SUBJECT TO CONDITIONS AS TO EMPLOYMENT WILL BE LIABLE TO A CIVIL PENALTY UNDER SECTION 15 OF THE IMMIGRATION, ASYLUM AND NATIONALITY ACT 2006 AND PURSUANT TO SECTION 21 OF THE SAME ACT, WILL BE COMMITTING AN OFFENCE WHERE THEY DO SO IN THE KNOWLEDGE, OR WITH REASONABLE CAUSE TO BELIEVE, THAT THE EMPLOYEE IS DISQUALIFIED

OFFICE USE ONLY

Applicant reference number	<input type="text" value="PRE-LIC-APP-MCD-STH-HRW-JAN-19"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

[1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [10](#) [11](#) [12](#) [13](#) [14](#) [15](#) [16](#) [17](#) [18](#) [19](#) [20](#) [21](#) [Next >](#)

Appendix 2 - Location map





Appendix 3 - Representations

Harrow Council, Licensing Section, P O Box 18, Station Road, Harrow.

Making a Representation against an Application (New or variation) for a premises licence or club premises certificate under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form
If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary.

You may wish to keep a copy of the completed form for your records.

I MARY DUNNING make this representation under
(Insert name of applicant)
the Licensing Act 2003 for the premises described in Part 1 below (delete as applicable)

Part 1 – Premises or club premises details

Postal address of premises or club premises, or if none, ordnance survey map reference or description	
MCDONALDS, SHAFTESBURY CIRCLE, HAR	
Post town <u>HARROW</u>	Post code (if known) <u>HA2 0AG</u>

Name of premises licence holder or club holding club premises certificate (if known)
Number of premises licence or club premises certificate (if known)

Part 2 - Applicant details

I am

- | | Please tick ✓ yes |
|---|-------------------------------------|
| 1) an interested party (please complete (A) or (B) below) | <input checked="" type="checkbox"/> |
| a) a person living in the vicinity of the premises | <input checked="" type="checkbox"/> |
| b) a body representing persons living in the vicinity of the premises | <input type="checkbox"/> |
| c) a person involved in business in the vicinity of the premises | <input type="checkbox"/> |
| d) a body representing persons involved in business in the vicinity of the premises | <input type="checkbox"/> |

2) a responsible authority (please complete (C) below)

3) a member of the club to which this application relates (please complete (A) below)

(A) DETAILS OF INDIVIDUAL APPLICANT (fill in as applicable)

Mr Mrs Miss Ms Other title
(for example, Rev)

Surname DUNNING

First names MARY E. A.

I am 18 years old or over

Please tick yes

Current address



(optional)

(B) DETAILS OF OTHER APPLICANT

Name and address
Telephone number (if any)
E-mail (optional)

(C) DETAILS OF RESPONSIBLE AUTHORITY APPLICANT

Name and address
Telephone number (if any)
E-mail (optional)

This representation relates to the following licensing objective(s)

Please tick one or more boxes

- | | |
|---|-------------------------------------|
| 1) the prevention of crime and disorder | <input type="checkbox"/> |
| 2) public safety | <input type="checkbox"/> |
| 3) the prevention of public nuisance | <input checked="" type="checkbox"/> |
| 4) the protection of children from harm | <input type="checkbox"/> |

Please state the ground(s) for review (please read guidance note1)

I live in a flat opposite the Shaftesbury Circle McDonalds. Each time there has been a planning application including the extension of their opening hours, I have made the same objection as I do now to the current application.

This is not a retail park McDonalds - this is a residential area. It is not appropriate to have customer activity until 2am on any night of the week! It would simply extend the nuisance we already experience: the noise of voices in the car-park and outdoor seating area, the litter that ends up all along Shaftesbury Ave, occasional idiotic driving into the car-park with added loud music. The delivery drivers waiting around are an additional nuisance - they occupy parking spaces on the service road that were previously available to residents, as well as leaving litter.

Please provide as much information as possible to support the application (please read guidance note 2)

Please tick
yes

Have you made a representation relating to this premises before

If yes please state the date of that representation, Day Month Year

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If you have made representations before relating to this premises please state what they were and when you made them

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE [AMOUNT], UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 5 – Signatures (please read guidance note 3)

Signature of applicant or applicant’s solicitor or other duly authorised agent. (please read guidance note 4)
If signing on behalf of the applicant please state in what capacity.

Signature 

Date 28/2/19

Capacity local resident

Contact name (where not previously given) and address for correspondence associated with this application (please read guidance note 5)	
Post town	Post code
Telephone number (if any)	
If you would prefer us to correspond with you using an email address your e mail address (optional)	

Notes for Guidance

- 1. The ground(s) for representation must be based on one of the licensing objectives.
- 2. Please list any additional information or details for example dates of problems, which are included in the grounds for representation if available.
- 3. The application form must be signed.
- 4. An applicant’s agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
- 5. This is the address, which we shall use to correspond with you about this representation.

Relevant Representations means;

- a) are about the likely effect of the grant of the premises licence or club premises certificate on the promotion of the licensing objectives,
- b) that the representation were made by an interested party or responsible authority within the period prescribed, 28 days from the application was advertised.
- c) in the case of representations made by an interested party (who is not also a responsible authority) that they are not, in the opinion of the relevant Licensing Authority, frivolous or vexatious.

Further restrictions apply relating to Police Representations on DPS's and representations on provisional statements. Please check with the Licensing Section.

From: Dan Anderson

Sent: 27 February 2019 09:30

To: license

Cc: Triona Melhuish; Paul Walker; Sarah Butterworth; Honey Jamie

Subject: Application feedback - McDonald's Restaurant, Shaftesbury Parade, Shaftesbury Circle, South Harrow, Middlesex, HA2 0AE.

Dear licensing team,

I am writing regarding the consultation period for McDonalds on Shaftesbury Circle to expand their opening hours.

Last weekend we spoke to a number of residents in the Shaftesbury Circle area who were concerned about the prospect of the McDonalds staying open until 2am. The main reason was concerns about noise pollution, litter and as a magnet for ASB, which residents told us they already experience.

We encouraged residents to make representations through the Council system. However, in the instance that they were unable to make the representation I wanted to share the views we received on the doorstep with you for consideration.

We believe that it would be appropriate to hold a licensing panel about this application.

Kind regards

Dan.

Councillor Dan Anderson
Harrow on the Hill Ward
London Borough of Harrow

Labour Group Office, PO Box 2, Civic Centre, Station Road, Harrow, HA1 2UH

Group Office (020) 8424 1897

Email: dan.anderson@harrow.gov.uk

From: Dan Anderson

Sent: 01 March 2019 13:05

To: license

Cc: Sarah Butterworth; Honey Jamie

Subject: Re: Application feedback - McDonald's Restaurant, Shaftesbury Parade, Shaftesbury Circle, South Harrow, Middlesex, HA2 0AE.

Dear Ash

I'm afraid I need some more information / clarification on how this process operates.

I do not have concerns documented from a specific resident as we encouraged them to make a representation if they felt that the license would have an impact. I am just reporting broadly the sentiments that were expressed to us last weekend when talking to a number of residents.

In more detail these were -

- potential for extended noise pollution - residents already experience noise from the restaurant late at night, primarily with the congregation of delivery drivers that wait outside the restaurant, with revved bikes or loud behaviour. Residents also mentioned that this also encourages bikes to speed around the local area.

- ASB - the concerns were around being an outside hub for people to congregate and socialise late at night in the early evening. Particularly the potential for people to head there after leave Ingram the local bar.

In terms of making a representation. I am unfamiliar with the process for how panels are decided upon or how they operate. Preferably, local residents would be making the representations. Are you able me know if any where made? Are Councillors allowed/permitted to make a general representation based on them experience described above?

Kind regards

Dan.

Councillor Dan Anderson

Harrow on the Hill Ward

London Borough of Harrow

Labour Group Office, PO Box 2, Civic Centre, Station Road, Harrow, HA1 2UH



From: Dan Anderson
Sent: 07 March 2019 10:33
To: license; Derek Fergus
Cc: Sarah Butterworth; Honey Jamie
Subject: Re: Licensing Application - McDonald's Restaurant, Shaftesbury Parade, Shaftesbury Circle, South Harrow, Middlesex, HA2 0AE.

Hi Ash

I have tried to call you this morning and left two messages on your phone.

With regards to the application of the McDonalds restaurant to extend its hours.

I would like to make a representation at the panel.

My questions are:

- Am I permitted to make a representation to the panel, as a local councillor, after speaking with local residents? Rather than in place of a resident? We got this general feedback from talking to residents in adjacent streets informing them of the application and how they could make a representation.
- Will the resident that made the representation also be able to speak / has the resident been informed?

If I am allowed to make a representation, covering the grounds in my previous email and the fact the restaurant is in a residential area. I would like to take up this opportunity.

If you are able to clarify this, that would be appreciated.

Kind regards

Dan.

Councillor Dan Anderson
Harrow on the Hill Ward
London Borough of Harrow

Station Road, Harrow, HA1 2UH

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Appendix 4 – Proposed times and conditions

Proposed licensable activities and times:

	<i>Proposed hours</i>			
	<i>Late night refreshment (LNR)</i>	<i>Hours open to public</i>	<i>Restaurant hours - LNR</i>	<i>Drive thru hours LNR</i>
Mon	23:00 – 00:00	06:00 – 00:00	23:00 – 00:00	23:00 – 00:00
Tue	23:00 – 00:00	06:00 – 00:00	23:00 – 00:00	23:00 – 00:00
Wed	23:00 – 00:00	06:00 – 00:00	23:00 – 00:00	23:00 – 00:00
Thu	23:00 – 00:00	06:00 – 00:00	23:00 – 00:00	23:00 – 00:00
Fri	23:00 – 02:00*	06:00 – 02:00*	23:00 – 00:00	23:00 – 02:00*
Sat	23:00 – 02:00*	06:00 – 02:00*	23:00 – 00:00	23:00 – 02:00*
Sun	23:00 – 00:00	06:00 – 00:00	23:00 – 00:00	23:00 – 00:00

(* indicates that activity carries on the following morning)

Special Extensions:

From the terminal hour on New Year’s Eve until 05:00 on New Year’s Day and on all public Holidays until 02:00.

Proposed Conditions:

1. If the head unit (recorder) for storing CCTV images, it must be located in a secure cabinet or other secure area out of the sight and reach of the public.
2. The CCTV system to be maintained and operated in good order and to the satisfaction of the Metropolitan Police's reasonable requests. The medium upon which the images are recorded will be clearly identifiable, stored securely and retained for a period of not less than 31 days and will be made available to Police and Licensing Authority Officers immediately upon request and in accordance with the Data Protection Act 2018.
3. Such footage must be provided in an immediately viewable format and must include any software etc. which is required to view the footage. Any discs, portable drives or other storage media onto which the footage is transferred must be provided by the premises.
4. A member of staff who is trained to operate the system and supply the footage must be present at the premises at all times when licensable activities are taking place.

5. There shall be a fully trained manager at the premises between 23:00 and the terminal hour.
6. Signage shall be displayed throughout the restaurant and drive thru facility warning that CCTV is in operation for the detection and prevention of crime and disorder.
7. The car park shall be closed off to customers from 23:00 by way of a barrier to prevent vehicles from loitering apart from the 2 designated grill bays.as shown on the plans attached to the licence.
8. Signage shall be displayed throughout the drive thru requesting customers to respect the needs of the local residents and
 - (i) Not to use their vehicle horns
 - (ii) Play loud music
 - (iii) To leave the premises and area quietly
9. The placing of waste including bottles into receptacles outside the premises shall only take place between the hours of 07:00 and 23:00 to minimise disturbance to nearby properties.